



## Language Lab Training and Resource Inc.

best solutions for you

"If you tell me, I'll forget. If you show me, I might remember, If you involve me, I will learn." - Old proverb

Supporting Current and New Users of: Sony Virtuoso™ / Soloist® Multimedia Language Learning Software  
Supporting Current and New Users of SANSSpace VLE (Virtual Language Learning Environment)

### **Sony Virtuoso™ and Soloist® Digital Language Lab Technology In-Service Professional Development Training Package**

The in-service professional development package offered will focus on language lab curriculum integration. This training differs from the technical training offered by the sales / installation staff. Sessions will build on the technical foundation and move on to training, instruction, and opportunity for material authoring utilizing the features and functions available with language learning software. Through hands-on practice participants gain competency in using the software tools available to set activity parameters, create lessons that engage differentiated learning styles, increase opportunities for student centered learning, and create on demand activities for standardized testing or AP target language exam practice proficiency. Each session will be tailored to meet the school's technology integration goals, include lesson samples, step-by-step training materials, digital copies of all session content and pre and post training participant skills/goals surveys.

The professional development in-service training sessions will be conducted by a qualified educational technology consultant with a degree in education, a verifiable history for supporting technology integration, and a background of at least 10 years in providing direct support, resource, and academic consulting; on best practices, real world application teaching scenarios, and inclusion/modifications for students on individual education plans for early childhood through post-secondary educational institutions on the integration of curriculum and teaching methodologies associated with language learning laboratory technology solutions offered.

All in-service / professional development training days will be scheduled by mutual agreement between the designated institution coordinator and the training consultant.

#### **Training One - Basics**

##### **Virtuoso™ Classroom Management**

This session presents an instructional perspective of the key functions Sony Virtuoso™/Soloist® Multi Media Language Learning System offers focusing on functionality for lesson facilitation, communication, activity transition and classroom management. Language instructors will gain a fundamental understanding of Virtuoso™ systems operations:

- Grouping
- Instructor Student Communication
- Pairs/Conference Groups – Interpersonal Communication
- Student PC and Screen Control
- Soloist® Remote Control
- Recording – Various Modes

The goal is for each educator to take the standards, and objectives of his or her discipline and integrate the special interactive features of the SANS/Sony Virtuoso™/Soloist® software to engage students more fully in the learning process, gain instructional time, and decrease or negate transition time.

##### **Soloist® "Hands-On" Fundamentals Authoring Level I – Basic Oral and Written Assessments**

This session provides instruction, and "hands on" training specific to the language instructors' use of the Sony Soloist software. Language instructors will:

- Author, modify, and edit digital recordings
- Insert recorded oral and/or text annotation corrections or comments in student audio files
- Discuss and use compatible text file formats
  - Integrate existing *Microsoft Word*® documents

Teachers will utilize technology tools and software to author activities and/or assessments that support and measure students' language acquisition of the target curriculum.



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### **Lesson Planning and Brainstorming**

Building on the knowledge acquired during previous sessions, participants will create lab activities/assessments specific to their curriculum. The technology facilitator will be available for questions and as a resource for instructors during the "hands-on" creation of their own lesson plans.

## **Training Two - Intermediate**

### **Soloist® Tools Training Level II**

This session provides a fundamental overview, instruction and hands on training utilizing Soloist Digital PC Comparative Recorder and Media Player with authoring tools. Language instructors will gain fundamental knowledge of the following Soloist authoring tools and create digital lessons using:

- WWW Link List Editor
- Text Player
- Text Synchronization Editor - Synchronize Audio and Video

Participants will become familiar with the Soloist® Multi Media software tools available to create goal focused digital activities for individuals, partners, and groups. Participants will have the knowledge base to provide students with increased opportunity for student centered learning, create activities that engage differentiated learning styles, and create on demand activities for standardized testing and language proficiency.

### **Lesson Planning and Brainstorming**

Building on the knowledge acquired during previous sessions participants will create lab activities specific to their curriculum. The Technology Integration Consultant will be available for questions and as a resource for instructors during the "hands on" creation of their own lesson plans.

### **Participant Demos - Use Virtuoso™ to Facilitate Lessons**

Individual participants gain proficiency in using the classroom management features available with Virtuoso by facilitating their "new authored" lessons using the features available with Sony Virtuoso™/Soloist® Multi Media Language Learning System. Participants will have the opportunity to collaborate and gain peer feedback on their lesson plans in a live language lab classroom setting with their colleagues.

## **Training Three - Advanced**

### **Digital File Management/File Association Review**

This session reviews best practices for sharing media, root folders, and how to organize/save media for use with Sony Soloist instructor authoring tools. Instructors will solidify their understanding to organize and use files for student access, synchronization, and faculty sharing.

### **Soloist Basics Review and Advanced Oral Assessment Authoring**

This session provides a review, instruction and hands-on training utilizing Soloist Digital PC Comparative Recorder and Media Player with authoring tools. Language instructors will use Soloist authoring tools and create multi-media digital lessons and assessments using:

- Arranger audio lesson editor
- Automatic comparative recording editor – for automated, time specific speaking assessments

Participants will become familiar with the Soloist Multi Media software tools available to create digital activities and oral assessments for individuals, partners, and groups.

### **Incorporating Authentic Content Digital Internet Resources**

Instructors will gain the fundamental knowledge necessary to easily access and use internet resources. Instructors will make associations based on the given technology resources necessary for integrating those resources into their target language



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curriculum. The resources focusing on authentic content used in creating lessons/units will increase students' language proficiency and cultural knowledge.

### **Using Digital Content**

Instructors will incorporate authentic content and use that material with their Sony Virtuoso/Soloist software to:

- Organize digital lessons
- Deliver digital lessons
- Monitor individual and group progress
- Collect modified student work

The goal is for each educator to use authentic digital content and use the special interactive features of the Sony Virtuoso/Soloist software to engage students more fully in the learning process.

### **Lesson Planning and Brainstorming**

Building on the knowledge acquired during previous sessions, participants will create lab activities/assessments specific to their curriculum. The Technology Integration Consultant will be available for questions and as a resource for instructors during the "hands-on" creation of their own lesson plans.

## **Training Four – Advanced II**

### **Virtuoso Advanced Features and Functions**

This session builds on your basic operational knowledge of Virtuoso instructor control and lesson facilitation for optimal language instruction. Language Instructors will discover shortcuts and set defaults to customize work flow preferences including but not limited to: Patterns, Conference Groups, Student Collaborative Projects, and Instructor Preference Default Settings.

### **Digital Assessments**

This session provides training, instruction, and opportunity for material authoring utilizing the Sony Virtuoso/Soloist Multi Media Language Learning System. Language instructors will:

- Use Virtuoso Response Analyzer for informal/formal multiple choice assessments
- Use existing digital lesson material
- Edit existing digital lesson material
- Use Quiz Editor to create multiple choice, recorded response, and/or written assessments
- Duplicate existing assessments and modify to accommodate individual IEP education plans

Language instructors will author and/or modify digital assessments and comprehension checks for groups and individual students.

### **Lesson Planning and Brainstorming**

Building on the knowledge acquired during previous sessions, participants will create lab activities/assessments specific to their curriculum. The Technology Integration Consultant will be available for questions and as a resource for instructors during the "hands-on" creation of their own lessons and assessments.

### **Participant Demos - Use Virtuoso™ to Facilitate Lessons**

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